

## **Agenda:**

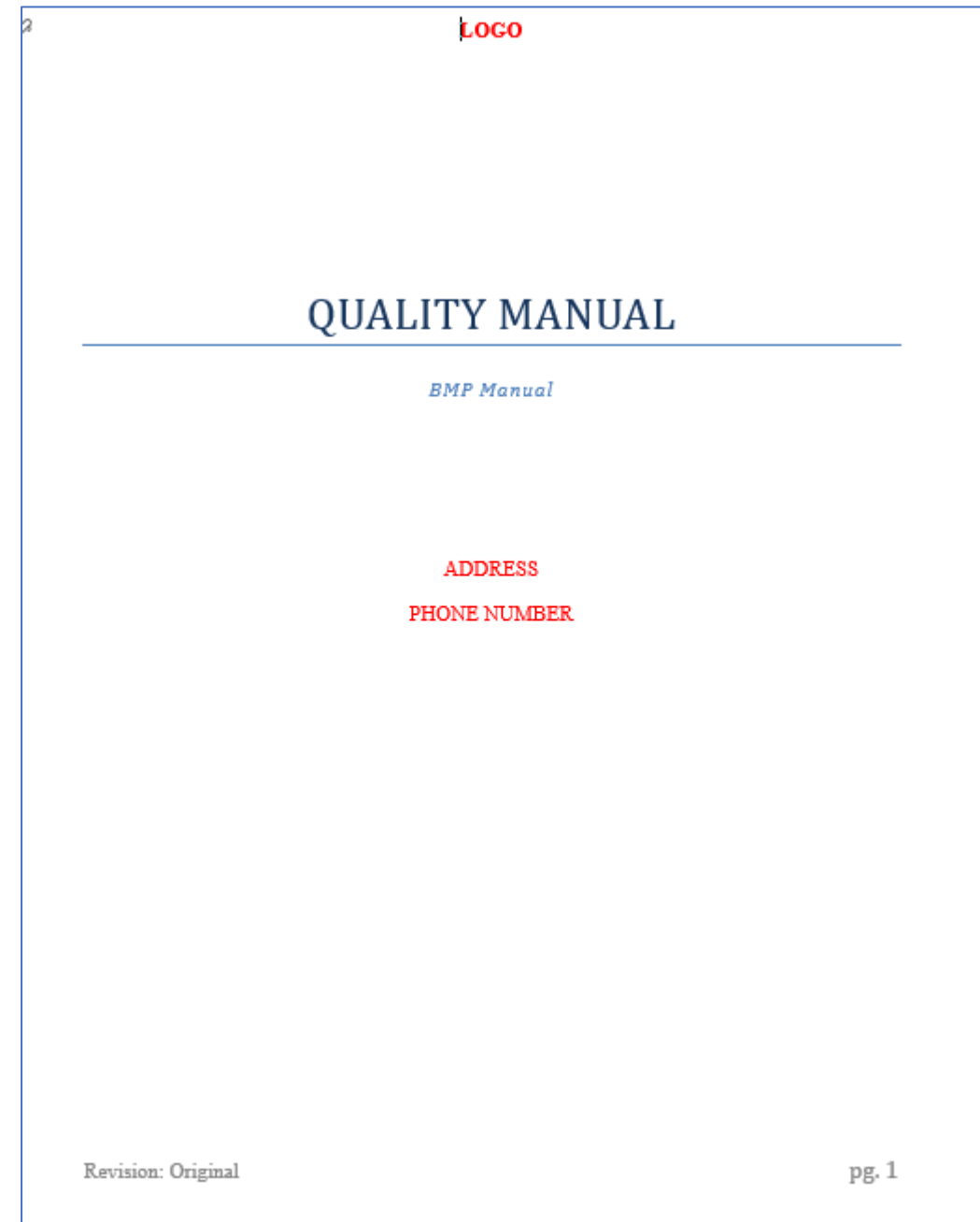
- **Introduction to the BMPs**
- **Revision 5.2 Changes**
- **Form 0**
- **KPIs**

## **Presenters:**

- **Kelly Lyon**
- **Roy Resto**



***For those of you considering accreditation for the first time, AFRA offers an option to purchase a Quality Manual Template for either Disassembly, Dismantling, or Recycling***




# ***BASICS: The Requirements for accreditation for Disassembly, Dismantling, and Recycling are contained in these BMPs. NOTE: Dismantling (Demolition) is new***



**Disassembly Best Management Practice (BMP)  
for Management of Used Aircraft Parts and  
Assemblies**

*Published by the*  
**Aircraft Fleet Recycling Association**

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**Revision 5.2**

REVISION HISTORY			
Revision:	Date:	Revision Description:	Prepared By:
4.0	1 July 2018	Complete re-write and reformatted from rev 3.3	AFRA BMP Development Committee
5.0	30 Sept. 2020	Incorporated KPIs	AFRA BMP Development Committee
5.1	11/11/24	Incorporated ESD information, updated Contracted definitions, and EOL Certification. Standardized 'Facility' and 'Company' use	AFRA BMP Development Committee
5.2	1 January 2026	Added Removal Tag requirements, Biohazards requirements, and Dismantling information. Added English language requirement.	AFRA BMP Development Committee

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Dismantling BMP

**Dismantling Best Management Practice (BMP)**

*Published by the*  
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**Recycling Best Management Practice (BMP) for  
Management of Used Aircraft Parts and  
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5.2	1 January 2026	Added Dismantling Information and English language requirement	AFRA BMP Development Committee

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## **BEST PRACTICES**

### **ARTICLE 1 – OVERVIEW**

This Best Management Practice is published and maintained by the Aircraft Fleet Recycling Association (AFRA). AFRA is a non-profit association composed of Facilities of common interest and focus regarding with world's older aircraft fleet. AFRA was formed by eleven charter Facilities in June 2006 with the mission to organize and present an industry perspective on aircraft sustainability via the development and recommendation of best practices and technologies for the management of the world's older fleet.

A specific goal identified during the Chartering activities was the commitment to complete AFRA best management practice (BMP) documents on the Management of Used Aircraft Parts and Assemblies and the Recycling of Used Aircraft Materials, Parts and Assemblies. These BMP documents were published as stand-alone documents in 2008 and 2012 respectively. Those publications met the initial AFRA obligations.

This document represents a collection of recommendations concerning best practices for the management of parts that are removed from an aircraft, engine or other asset during the disassembly of the asset at the end of its service life.

Supporting this Disassembly BMP are the following separate documents:

- *Disassembly Practice Guide and Minimum Standards.*
- *Disassembly Auditing Guidance Checklist.*

Facilities considering accreditation as a Recycler must consult these separate documents:

- *Recycling BMP*
- *Recycling Practice Guide and Minimum Standards.*
- *Recycling Auditing Guidance Checklist.*

***BASICS: Each BMP  
contains an overview of  
AFRA and the  
Accreditation program in  
Article 1***



***BASICS: Each BMP also contains a listing of definitions you are greatly encouraged to familiarize yourself with in Article II***

## **ARTICLE II – DEFINITIONS AND BMP SYSTEM REQUIREMENTS**

***Article II a) Definitions.*** For the purposes of this BMP, the following underlined terms are defined:

An **Airworthiness Event** is any event affecting an Asset, Assembly or Part that could reasonably have an adverse effect on the airworthiness of Parts from the Asset. This can include an aircraft accident, or unusual heat, stress, or environmental conditions.

An **Assembly** is a functionally integrated group of Parts that together make up a component required for the certified operation of a commercial aircraft (e.g., engines, landing gear, etc.).

The **Asset** means an item that is being disassembled, such as an aircraft, engine, or any Assembly of commercial aircraft Parts, thereof.

**Best Practice** means a practice that is specifically recommended by this document. It does not necessarily infer that a related regulatory mandate exists (nor that such a mandate should exist). If a Facility voluntarily chooses to comply with this Best Management Practice, then in order to remain in compliance, the Facility must follow each Best Practice found in this document as determined by the AFRA certification process.

**Contracted Disassembly** of an Asset, (i.e. Aircraft, Aerospace materials, and/or components) in which the contracted **third party** facility ensures that there is a procedure in place for evaluating and selecting the disassembly facility so as to assure the contracted company can adequately meet the Facility's AFRA BMP Requirements.

NOTE: Facilities desiring to be accredited for Contracted Disassembly must have the auditable means to assure the Contracted Facilities are able to meet all the applicable requirements of this BMP.

The AFRA Accredited Facility must describe how their disassembly requirements are flowed down to the contracted disassembly company. This should be described in the Organization's BMP Manual. These requirements may also be included in the contract. All applicable aspects of



***BASICS: Supplementing each BMP is the respective Audit Guidance Checklist***



**Disassembly Audit Guidance Checklist**

*Published by the*

**Aircraft Fleet Recycling Association**



**Revision 5.2**

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4.0	1 July 2018	Complete re-write and reformatted from rev 3.3	AFRA BMP Development Committee
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5.2	1 January 2026	Added Removal Tag requirements and Biohazards requirements. Added English language requirement.	AFRA BMP Development Committee

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**Dismantling Audit Guidance Checklist**

*Published by the*

**Aircraft Fleet Recycling Association**



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**Recycling Audit Guidance Checklist**

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5.2	1 January 2026	Added English language requirement.	AFRA BMP Development Committee

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BEST PRACTICE REFERENCE	APPLICABILITY	AUDITOR TASK	PROCEDURE, OTHER REFS, COMMENTS, OBJECTIVE EVIDENCE
<b>BMP SYSTEM REQUIREMENTS</b>			
BEST PRACTICE (II)(b) 1 - Each accredited Facility shall have a BMP Manual.	M	Identify that there is a BMP Manual	
BEST PRACTICE (II)(b) 2 - The BMP Manual is made up of all of the Procedures reflecting the Facility's compliance with this BMP.	M	Identify whether the Manual contains all the Procedures required by the BMP to be in compliance with the standard	
BEST PRACTICE (II)(b) 3 - This BMP manual may be part of another manual system, and/or it may incorporate and/or commingle issues that are not reflected within this BMP; however the procedures found within the BMP Manual should include references to the BMP sections that they are each designed to meet, either in the procedures themselves, in the headings to the procedures, or in an index to the BMP Manual and its procedures.	M	All procedures which have applicability to demonstrate compliance with the BMP are unambiguously labeled or referenced as such.	
BEST PRACTICE (II)(b) 4 - The BMP manual must have a change management tracking system, such as a list of sections affected that tracks the revision history of the BMP Manual.	M	Identify that there is a demonstrable means for tracking changes and revisions.	
BEST PRACTICE (II)(b) 5 - All documents presented for the purpose of showing compliance with the BMP shall be in the English language and an accurate translation of the native language as needed.	M	Identify that all BMP applicable documents are in the English language.	

# **BASICS:**

***Here is an excerpt of an Audit Guidance Checklist.***

***The value of the checklists:***

- ***Used for your own internal audits***
- ***Source of Data for Continuous Improvement***
- ***In-depth audits contribute to a reduction in external audit findings***



# BASICS: Audit Guidance Checklist

## Disassembly Audit Guidance Checklist

Applicability Codes: For a given Best Practice citation, these codes denote the area within the system that the Best Practice mostly applies to. The codes are:

- M = Manual
- F = Facility
- I = Inventory
- A = Audit Records
- T = Tooling Records
- TR = Training Records
- W = Work Package
- C = Contract Review (Pull contracts for the reviewed Work Package)

BEST PRACTICE REFERENCE	APPLICABILITY	AUDITOR TASK	PROCEDURE, OTHER REFS, COMMENTS, OBJECTIVE EVIDENCE
BEST PRACTICE (V)(a) 2 – A disassembly Facility shall have or prepare a manifest of parts expected to be removed from the Asset.	M	Identify a procedure meeting this requirement; if there is no procedure then make a note to confirm that the issue is addressed as a contracting norm.	
	W	Review representative work package(s) to assure creation of manifest(s).	
	C	Review representative contract(s) to assure reference to manifest(s)	

**The Audit Checklist contains Applicability Codes as shown in this excerpt**



# BASICS: Also supplementing the BMPs are the **important Practice Guides and Minimum Standards**



## Disassembly Practice Guide and Minimum Standards

Published by the

Aircraft Fleet Recycling Association



Revision 5.2 With change 1

### REVISION HISTORY

Revision:	Date:	Revision Description:	Prepared By:
4.0	1 July 2018	Complete re-write and reformatted from rev 3.3	AFRA BMP Development Committee
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5.2	1 January 2026	Added Removal Tag requirements and Biohazards requirements, and English language requirement.	AFRA BMP Development Committee
5.2 change 1	10 January 2026	Minor change to update from AFRA Form 1 to Form 0	Resto

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## Dismantling Practice Guide and Minimum Standards

Published by the

Aircraft Fleet Recycling Association



Revision Original

### REVISION HISTORY

Revision:	Date:	Revision Description:	Prepared By:
Original	1 January 2026	Initial release	AFRA BMP Development Committee
0 with change 1	10 January 2026	Minor update to change AFRA Form 1 to 0	Resto

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## Recycling Practice Guide and Minimum Standards

## Recycling Practice Guide and Minimum Standards

Published by the

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Revision 5.2 With change 1

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So Kelly, why are the Practice Guides and Minimum Standards so important?

Let's take a look, Royboy



From Definitions:

A **Minimum Standard** states the minimum requirement in order to pass the AFRA BMP audit on the first audit. A Facility that does not meet the minimum standard will not pass the audit. Minimum standards do not take the place of the BMP Best Practice Standards; they are advisory in nature and they are meant to establish minimum levels for companies new to the industry.

Facilities are expected to evolve their own quality systems beyond the Minimum Standards in order to meet the intent of the BMP Standards. As the industry evolves, AFRA expects that the AFRA BMP Committee will raise the Minimum Standards.



***BASICS: Here's a simple excerpt of a Practice Guide and Minimum Standard. Note the key elements***

## ***Article II b) BMP System Requirements***

**BEST PRACTICE (II)(b) 1** - Each accredited company shall have a BMP Manual.

### **Practice Guides:**

1. The manual may consist of assigned hard copies or electronic copies (such as PDF) available to staff, or a combination of these two.
2. Care should be taken to assure that unauthorized staff do not have access to the manual which can be edited; this is to prevent unintended alterations.

### **Minimum Standards**

A current manual available to staff



*Over to Royboy*



- **5.2 highlights**
- **Form 0**
- **KPIs – Use of Exclusions**



# HIGHLIGHTS OF THE 5.2:

- **Added Removal Tag Requirements**
- **Added Biohazards Requirements**
- **Added English Language Requirement**
- **5.2 Change 1: Changed AFRA Form 1 to AFRA Form 0**



- **Added Removal Tag Requirements**
- **From the BMP:**

***Article V c) – Tagging in a Disassembly Operation***

**BEST PRACTICE (V)(c) 1 – Each part/component removed will have a removal tag bearing the facility name disassembling the asset. Information on the tag must include:**

- **Manufacturer's part number**
- **Serial number (as applicable)**
- **Part description**
- **Quantity**
- **Condition code**
- **The Next Higher Assembly (NHA) the part was removed from, e.g., MSN, ESN, aircraft registration number (optional, but MSN has precedence), or manufacturer's serial number for assets which are not Engines or Airframes**
- **Date removed**
- **Reason for removal (optional)**
- **The removal tag must be signed or stamped and dated by the facility or agency representative performing the disassembly. Optionally, the signature/stamp may be digitally generated.**

# CAVU Café: Royboy's Prose & Cons

*\*Note: The views expressed in CAVU Café: Royboy's Prose & Cons blog are those solely of the writer and are not necessarily shared by the Aviation Suppliers Association or the Association's staff, members, or Board of Directors.*



About Roy Resto

## CAVU Café: Royboy's Prose & Cons

### European Civilian Airlift Reserve

Since many of you have airline customers based in the EU, you may find it interesting that in the future you'll be supplying parts to airlines participating in Europe's nascent Civilian Airlift Reserve. For a background on this concept, read a previous article I wrote called "Masters of Logistics: USTRANSCOM & the Civil Reserve Air Fleet" which contains an introduction to the model. Here's the link: [https://www.aviationsuppliers.org/masters-of-logistics-ustranscom-the-civil-reserve-air-fleet US ...](https://www.aviationsuppliers.org/masters-of-logistics-ustranscom-the-civil-reserve-air-fleet-US...)

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Posted By Roy Resto | June 02, 2026 | [Comment](#)

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- **Added Biohazards Requirements**

- **From the BMP:**

**Highly Recommended:**

**Use the Practice Guide and Minimum Standards as your go-to reference for the BMP**

**ARTICLE XIII – MITIGATION OF BIOHAZARDS**

**BEST PRACTICE (XIII) 1** – Facilities expecting to handle parts which may contain biohazards typically associated with lavatory and wastewater systems (included in ATA Chapter 25 and 38), shall have procedures to address awareness/training including Personal Protective Equipment (PPE), and address drainage and disposal of wastes.

**Practice Guides:**

1. The best practice is to have these system's fluids properly drained and disposed of by entities specializing in these procedures such as are found in most airports. If not available, the written procedure should outline how this will be accomplished.
2. It is recommended that the task to drain and dispose of the lavatory and wastewater fluids be included and documented on checklists such as may be used as required by (VIII) 1.
3. Due to expected residual fluids, training should include awareness of the parts involved in these systems and the use of PPE for personal protection.
4. During disassembly, as with any system which contains residual fluids such as biohazards, oil, fuel etc., spill kits should be reasonably positioned and available.
5. When possible and if maintenance procedures are available, the parts should be sanitized and cleaned prior to shipment.

**Minimum Standards:**

Written procedure.



- **Added English Language Requirement**
- **From the BMP:**

**BEST PRACTICE (II)(b) 5** – All documents presented for the purpose of showing compliance with the BMP shall be in the English language and an accurate translation of the native language as needed.

**Practice Guides:**

1. Facilities are encouraged to translate the BMP requirements into the local language so employees are able to better understand the procedures, but those must be in the English language as well. The bilingual procedures can be, for example, in a single document with parallel passages or mirrored documents in each language.

**Minimum Standards**

All BMP procedures in English.

**Highly  
Recommended:**

**Use the Practice  
Guide and  
Minimum  
Standards as your  
go-to reference for  
the BMP**



- **5.2 Change 1: Changed AFRA Form 1 to AFRA Form 0. Nothing else has changed on the form**

### AFRA FORM 0: End of Life Certificate

#### GENERAL

1. COMPANY INITIATING THIS FORM	
2. MSN/ESN/SN, SPECIFY:	
3. MODEL or DESCRIPTION	
4. FOR AIRCRAFT, SPECIFY HOW THE FOLLOWING WERE ACCOUNTED FOR: REGISTRATION:	
AIRWORTHINESS CERTIFICATE:	
5. SPECIFY HOW THE DATA PLATE WAS ACCOUNTED FOR: M/D/YYYY	

#### PART A: PERMANENT WITHDRAWAL FROM SERVICE

I hereby attest that the specified asset was removed from service with the intent to have it disassembled and that corresponding records are on file at this place of business.

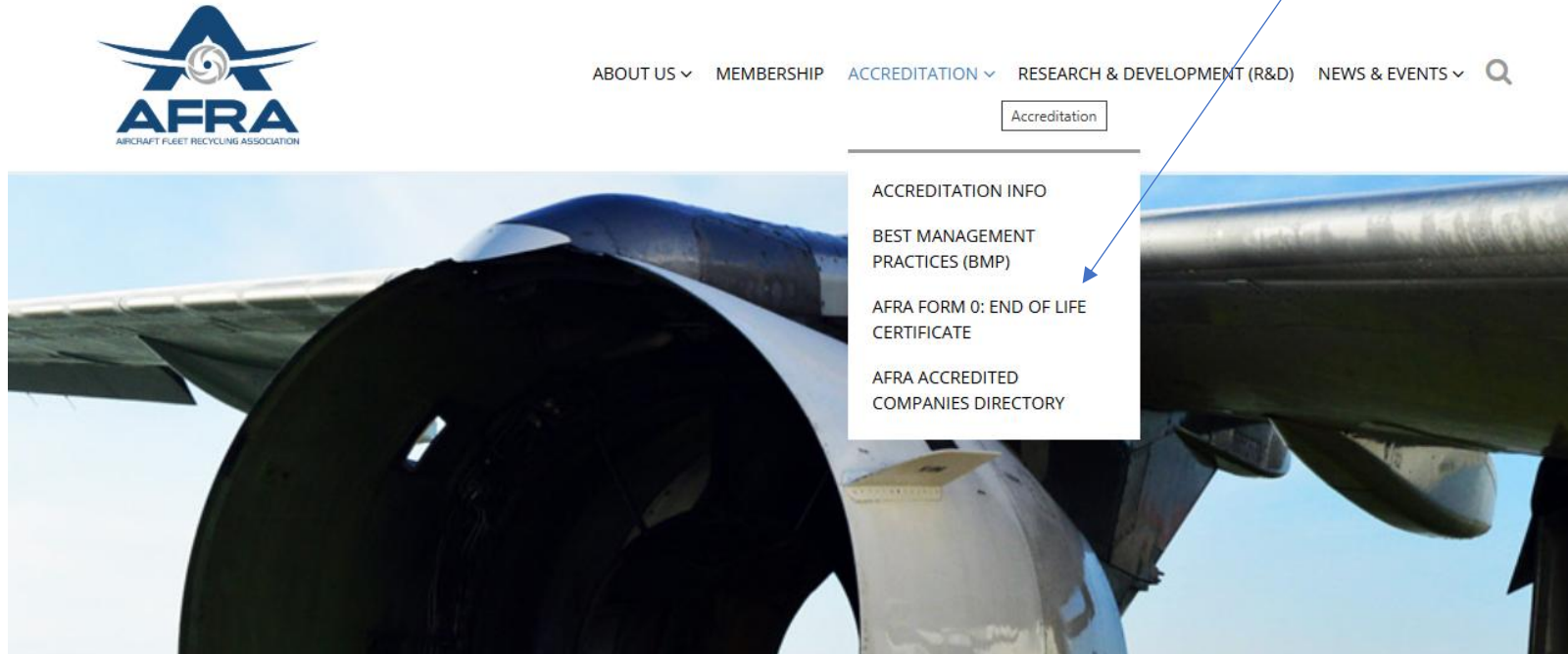
6. PLACE WHERE DISASSEMBLY WILL OCCUR			
ADDRESS:			
CITY:	STATE:	ZIP:	
7. FIRM PERFORMING THE DISASSEMBLY:			
8. DATE THE ASSET WAS COMMITTED TO DISASSEMBLY: M/D/YYYY			
9. NAME OF COMPANY OFFICIAL MAKING THIS ATTESTATION:			

#### 10. SIGNATURE

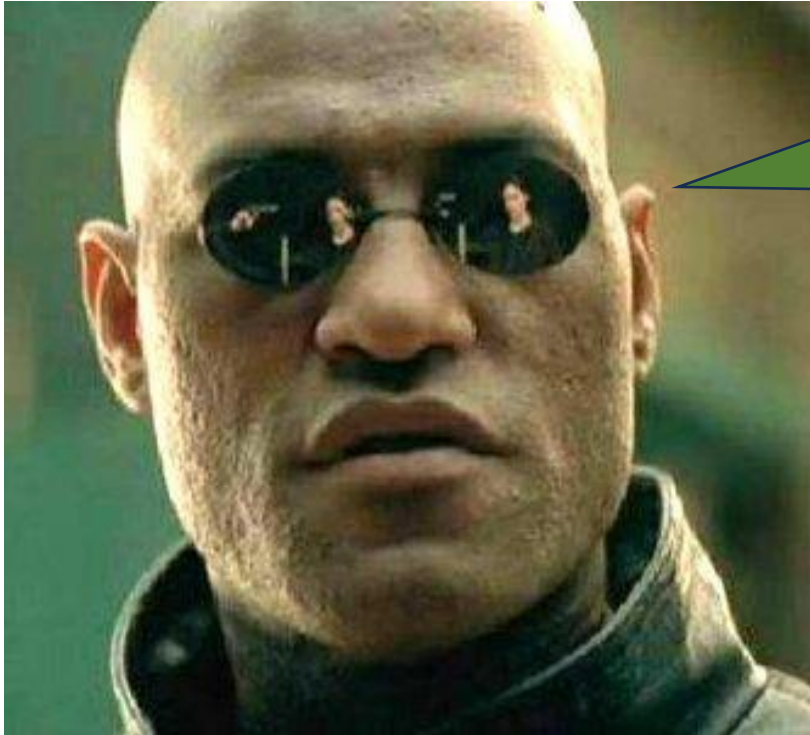
Hand or digital signature

Date M/D/YYYY

**FORM 0 is available at the AFRA Website**



***NEXT: KPIs***



**WHAT IF I TOLD  
YOU, YOU COULD  
TAKE AN  
EXCLUSION TO  
SOME KPI'S**



## ***BMP Excerpts:***

**Key Performance Indicators, KPIs**, are those that measure the behavior and performance of a system. It's a set of quantifiable measurements that a Facility uses to gauge its performance over time. For Facilities which voluntarily employ KPIs, AFRA will recognize one of four levels of implementation: Bronze, Silver, Gold or Diamond. Recognition consists of acknowledgement of the compliant level in the accreditation information listings.



## ***BMP Excerpts:***

### **ARTICLE XI – KPIs**

**BEST PRACTICE (XI) 1** – A facility which voluntarily chooses to employ Key Performance Indicators, and to receive AFRA recognition of the same, shall implement one of four levels of KPI; Bronze, Silver, Gold, or Diamond.

**BEST PRACTICE (XI) 2** – All KPIs shall be measured every two years, or more frequently if desired. For the Diamond level, rather than every two years, the KPI data must be attributable to each asset by aircraft MSN or asset serial number.

***That's all that's in the two BMP Documents for KPIs.***

***NEXT: The details in the Practice Guide and Minimum Standards***



# Practice Guide and Minimum Standards Excerpts:

## ARTICLE XI – KPIs

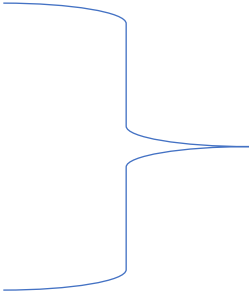
**BEST PRACTICE (XI) 1** – A facility which voluntarily chooses to employ Key Performance Indicators, and to receive AFRA recognition of the same, shall implement one of four levels of KPIs; Bronze, Silver, Gold, or Diamond.

**Practice Guides:**

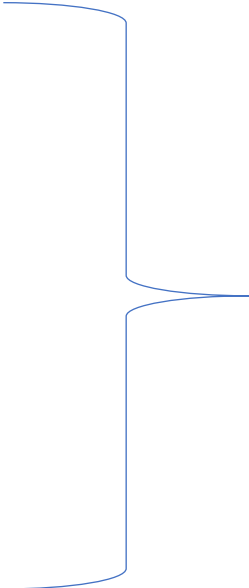
The four levels consist of the following KPIs:

BRONZE	SILVER	GOLD	DIAMOND*
KPI MEASUREMENTS:			
<ul style="list-style-type: none"> <li>• Number of parts reused.</li> <li>• Recyclability rate.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of parts reused.</li> <li>• Recyclability rate.</li> <li>• Total Waste.</li> <li>• Total hazardous waste</li> <li>• Core disposal rate</li> </ul>	<ul style="list-style-type: none"> <li>• Number of parts reused.</li> <li>• Recyclability rate.</li> <li>• Total Waste.</li> <li>• Total hazardous waste.</li> <li>• Core disposal rate.</li> <li>• Reusability rate.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of parts reused.</li> <li>• Recyclability rate.</li> <li>• Total Waste.</li> <li>• Total hazardous waste.</li> <li>• Core disposal rate.</li> <li>• Reusability rate.</li> <li>• Energy recoverability rate.</li> </ul>

\* In order to achieve the Diamond Level, individual KPI Data must be clearly derived from, and attributable to a serialized asset; for example, an aircraft MSN, Engine Serial Number, or APU Serial Number.



The Restatement of the BMP Requirement



Notice that each level has progressively more KPIs

**Lets look at a simple example; you wish to be audited for the Bronze Level**

## **BRONZE**

- Number of parts reused.
- Recyclability rate.

We'll see later that this KPI is typically associated with Disassembly Operations

Whereas this KPI is typically associated with Recycling Operations

But what if I'm currently accredited just for Disassembly, not Recycling?



## 8. Exclusions:

- A facility may cite an exclusion if the KPI involves data it does not have access to. For example, if Bronze is chosen, and if the facility is accredited to Disassembly only (it is not accredited for Recycling), it may cite an exclusion to the Recyclability Rate KPI.

- Conversely, if the facility is accredited to Recycling only, it may cite an exclusion to the Number of Parts Reused KPI.
- Facilities accredited to both Disassembly and Recycling regardless of whether it is contracted or not, shall implement all the KPIs applicable to the chosen level.
- Facilities which claim publicly (in advertising for example) that they achieve certain levels of, for example, reuse or recycling, and the claimed data could reasonably be derived from one of the KPIs, then an exclusion cannot be listed.

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- Facilities which claim publicly (in advertising for example) that they achieve certain levels of, for example, reuse or recycling, and the claimed data could reasonably be derived from one of the KPIs, then an exclusion cannot be listed.

So... what are the minimum standards I'll be audited to?

**BEST PRACTICE (XI) 1** – A facility which voluntarily chooses to employ Key Performance Indicators, and to receive AFRA recognition of the same, shall implement one of four levels of KPIs; Bronze, Silver, Gold, or Diamond.

### **Minimum Standards:**

- The Facility Chooses one of the levels.
- Written procedures for the chosen level incorporating the noted formulas.
- All formulas are accounted for including exclusions





**Your questions for the Staff?**