**[Date]**

**[Company Name]**

**[Company Address]**

**[Phone Number]**

**[Fax Number]**

**[Email]**

**[CAGE Code: XXXXX (optional not required)]**

**[Senior Manager’s Name]**

Dear Database Manager,

As a management official of **[Company Name]**, I hereby certify that:

**[Company Name]** will maintain and continue to follow their quality system as approved by the **[Accreditation Organization]**.

1. Only parts for which documentation is on file at this place of business, as described in AC 00-56B, Appendix 1, will be sold for installation on civil aviation products.
2. **[The accreditation organization]** has completed an audit and found our quality system to be incompliance with the provisions of AC 00-56B and **[insert the quality system standard name]** on **[insert the date company was officially incompliance as per accreditation organization (usually on certificate)].**
3. A copy of the audit result is on file and available for inspection by any interested person.

**{insert signature}** **{insert date}**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

**[Senior Manager’s Name]** Date

**[Title]**