



# ***AFRA Workshop Discussion***

*BMP Committee Update*

Royboy, could you  
rewind a bit and bring us  
up to date on recent  
activity that lead to  
today's BMP position?

Tom, excellent  
suggestion, lets do that!



QUESTION: Royboy ,  
I'm confused, why all  
this activity? Is there a  
plan for all this?



**ANSWER: The "Master Plan"**

**1) Update and revise the BMP, and in particular revise it to support the 'Single Accreditation' plan. This revision would become Revision 3.3.**

**STATUS: DONE.**

**2) Simplify the BMP.**

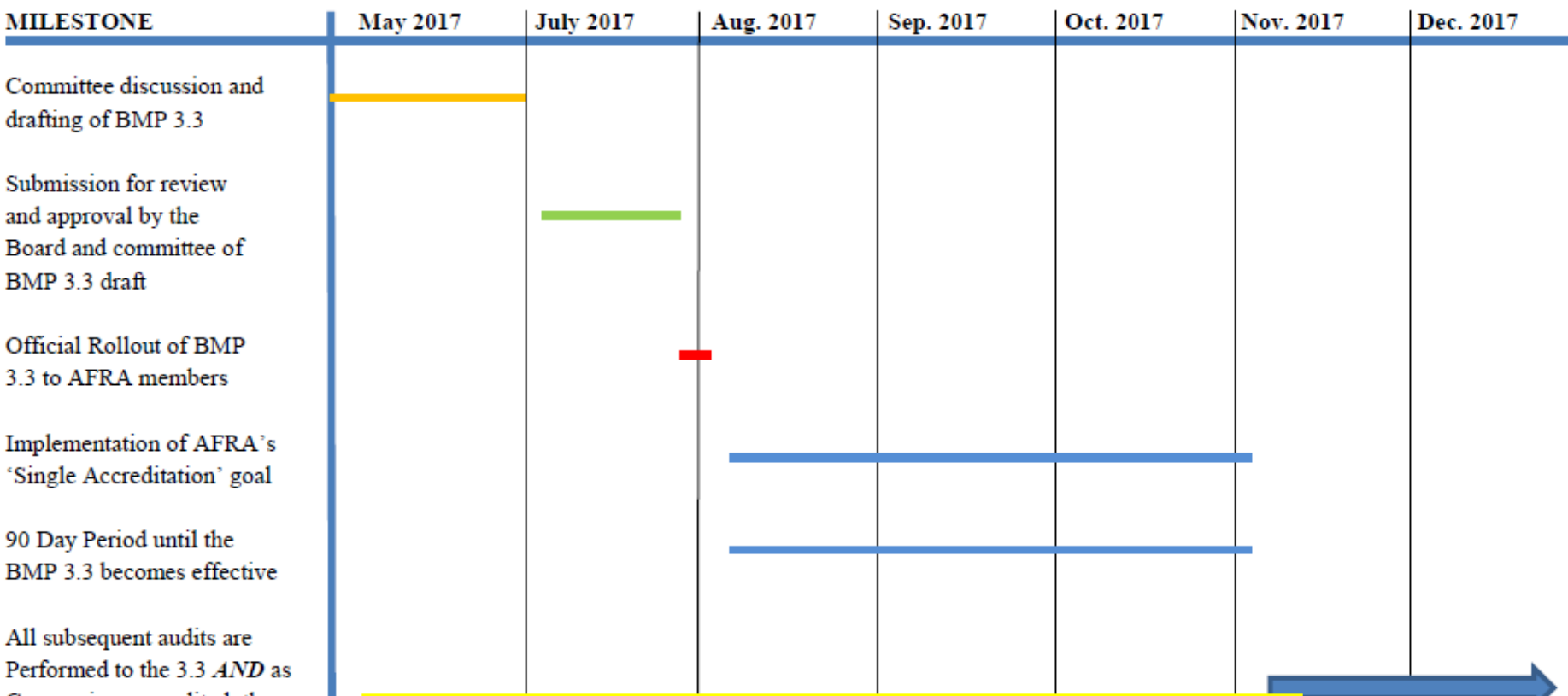
**STATUS: IN PROCESS TODAY**

**3) Prepare the BMP for global recognition and acceptance by migrating it to, for example ,an ASTM platform.**

**STATUS: FUTURE**

**REWIND: This was the plan to implement BMP 3.3**

# Likely Timelines To Implement BMP 3.3 and the 'Single Accreditation' Goals



**THIS WAS DELIVERED ON TIME AND ACCORDING TO PLAN!**

**WHICH BRINGS US TO 2017:**

- **FOR YEARS IT WAS ACKNOWLEDGED THAT THE BMP SHOULD BE 'SIMPLIFIED' .**

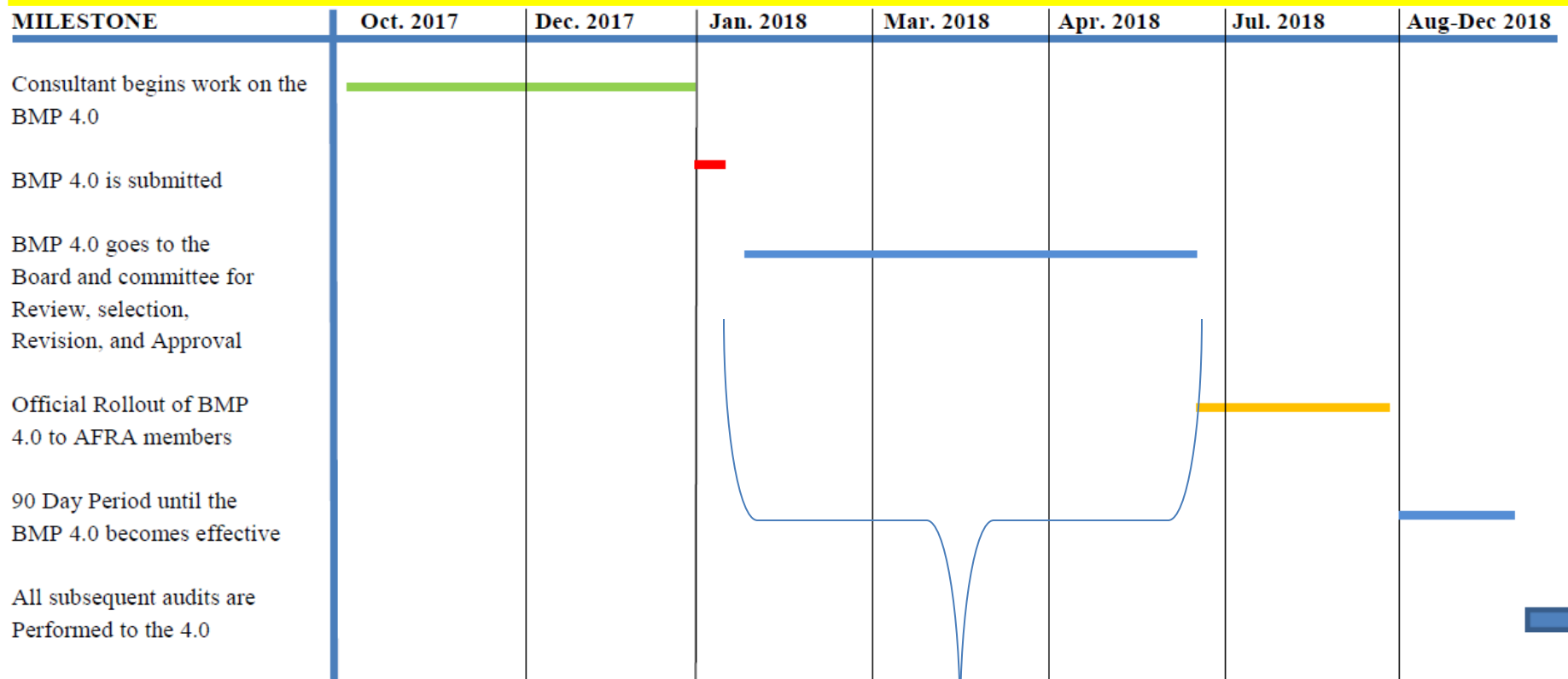
- **THE BOARD AND COMMITTEE WAS PRESENTED WITH CHOICES, AND DECIDED ON "CHOICE 2" WHICH REFLECTED THE FOLLOWING:**

**CHOICE 2:**

- **As with Choice 1, the BMP would be broken down into the following:**
  - **BMP and Minimum Standards for Disassembly**
  - **Disassembly Practice Guides**
  - **Disassembly audit guidance checklist**
  
  - **BMP and Minimum Standards for Recycling**
  - **Recycling Practice Guides**
  - **Recycling Audit guidance checklist**
- **The major difference would be the following:**
  - **Great effort to eliminate duplication**
  - **Thought given to simplifying the standard possibly by elimination of some paragraphs**
  - **Thought given to simplifying the wording**

- **FURTHER, IT WAS AGREED THAT THESE CHANGES WOULD BE MANIFESTED AS BMP REVISION 4 .**

# Which brings us to our current status and review of the plan



## REVIEW AND CRITIQUE MEETINGS

- 28 Feb the first drafts are submitted to AFRA and the Auditor
- 15 April AFRA and Auditor conference call – Updates Resulted
- 15 May BMP Committee – Updates Resulted
- 30 May BMP Committee – Updates Resulted
- 14 June BMP Committee

*Lets look at a summary of items regarding the new BMP; Rev 4.0*

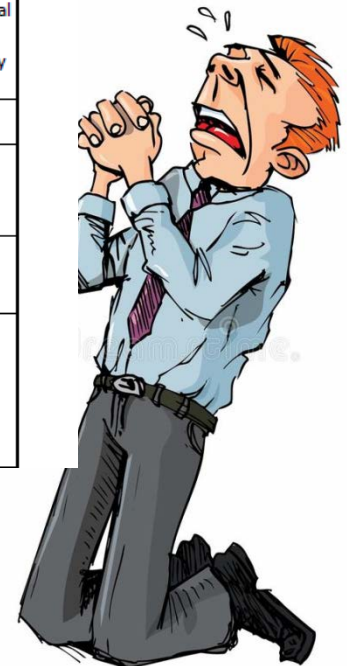


## DISASSEMBLY SUMMARY OF CHANGES

Rev 2, 6/11/2018

GENERAL	REGARDING 3.3	REGARDING 4.0
Except as contained in the Overview section, all references to recycling were removed.		
The Practice Guides, Minimum Standards, and Audit checklist were removed to their own separate documents		
Completely new language will have the typical vertical revision bars in the left margin		
Any use of the word 'Company' was replaced with 'Facility' in order to completely harmonize the use of the term		
Minor verbiage changes made to support both the removal of recycling references and separation of requirements into the other documents is not reflected with vertical revision bars		
	In previous revisions, paragraph numbering, although unique to either Disassembly or Recycling, were sequential throughout the BMP since both were in the same BMP Document. Since Disassembly is now a stand-alone document, some paragraphs were renumbered in order to have all paragraphs sequential within the Disassembly BMP. <u>See below</u>	
	V c) is now (V)(c) 1 is now	V b) (V)(b) 1
	V d) is now (V)(d) 1 is now (V)(d) 2 is now	(V)(c) (V)(c) 1 (V)(c) 2
	V e) is now (V)(e) 1 is now (V)(e) 2 is now	V d) (V)(d) 1 (V)(d) 2
	VII b) is now (VII)(b) 1 is now (VII)(b) 2 is now (VII)(b) 3 is now (VII)(b) 4 is now (VII)(b) 5 is now	VII a) (VII)(a) 1 (VII)(a) 2 (VII)(a) 3 (VII)(a) 4 (VII)(a) 5

PLEASE PLEASE  
PLEASE, read  
both summaries  
FIRST for the  
details of what  
and why the  
revisions were  
made





## ***RECYCLING SUMMARY OF CHANGES***

*2/28/2018*

### **GENERAL**

### **REGARDING 3.3**

### **REGARDING 4.0**

Except as contained in the Overview section, all references to Disassembly were removed.

The Practice Guides, Minimum Standards, and Audit checklist were removed to their own separate documents

Completely new language will have the typical vertical revision bars in the left margin

Any use of the word 'Company' was replaced with 'Facility' in order to completely harmonize the use of the term

Minor verbiage changes made to support both the removal of disassembly references and separation of requirements into the other documents is not reflected with vertical revision bars

In previous revisions, paragraph numbering unique to just recycling was sequential to the disassembly paragraphs. Since Recycling is now a stand-alone document, the paragraph numbering is also stand alone and starts at 1, etc. See below

(III)(b) 3 is now

(III)(b) 2

(III)(b) 4 is now

(III)(b) 3

(III)(b) 5 is now

(III)(b) 4

(III)(c) 4 is now

(III)(c) 1

(III)(c) 5 is now

(III)(c) 2

**PARED DOWN TO 25 PAGES!**

# Disassembly Best Management Practice (BMP) for Management of Used Aircraft Parts and Assemblies

*Published by the*

**Aircraft Fleet Recycling Association**



**Revision 4.0**

## REVISION HISTORY

Revision:	Date:	Revision Description:	Prepared By:
4.0	1 July 2018	Complete re-write and reformatted from rev 3.3	AFRA BMP Development Committee

## ***From the Disassembly BMP, the new documents:***

Supporting this Disassembly BMP are the following separate documents:

- *Disassembly Practice Guide and Minimum Standards.*
- *Disassembly Auditing Guidance Checklist.*

Facilities considering accreditation as a Recycler must consult these separate documents:

- *Recycling BMP*
- *Recycling Practice Guide and Minimum Standards.*
- *Recycling Auditing Guidance Checklist.*



***In any of the documents, a significant addition or revision will be noted by the vertical bar in the margins***

# ALL SIX DOCUMENTS HAVE THEIR OWN MEANS TO CONTROL REVISIONS

## Disassembly Audit Guidance Checklist

*Published by the*

**Aircraft Fleet Recycling Association**

---



**Revision 4.0**

### REVISION HISTORY

Revision:	Date:	Revision Description:	Prepared By:
4.0	1 July 2018	Complete re-write and reformatted from rev 3.3	AFRA BMP Development Committee

Disassembly Audit Guidance Checklist

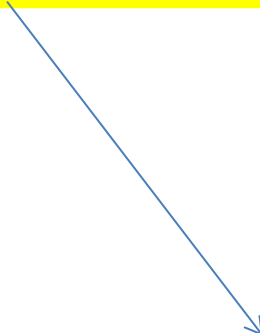
AFRA BMP Disassembly Checklist

COVERSHEET

Audit Type: \_\_\_\_\_ Accreditation Audit
\_\_\_\_\_ Surveillance Audit
\_\_\_\_\_ Re-Accreditation Audit
\_\_\_\_\_ Special Audit
\_\_\_\_\_ Internal Audit

Form with fields for Company Name, Address, City, State, Zip Code, Country, Phone, Date of Audit, Email, Fax, Years in Business, Number of Employees, Date of last audit to this BMP, and Date this BMP was adopted.

NEW: Applicability Codes for the checklist



Name of Person Responsible for the quality at the above location:

Print Name Signature Date

Auditor Information:

Print Name Signature Date

Applicability Codes: For a given Best Practice citation, these codes denote the area within the system that the Best Practice mostly applies to. The codes are:

- M = Manual
F = Facility
I = Inventory
A = Audit Records
T = Tooling Records
TR = Training Records
W = Work Package
C = Contract Review (Pull contracts for the reviewed Work Package)

***Previously the same audit Question shown below would have been asked asked twice; once in the Manual section, and again in the Audit section.***

***With the addition of the Applicability Codes, there is just one question, but both areas are noted .***

### **Disassembly Audit Guidance Checklist**

<b>BEST PRACTICE REFERENCE</b>	<b>APPLICABILITY</b>	<b>AUDITOR TASK</b>	<b>PROCEDURE/ OTHER REFS/ COMMENTS</b>
BEST PRACTICE (III)(a) 5 - If the Facility disassembles Assets at locations remote from the Facility's main location(s), then the Facility shall have one or more procedures designed to identify, and ensure compliance with, applicable occupational health and safety laws and standards.	M	Identify compliance procedures; identify responsible party.	
	A	Review the audit records; confirm that compliance is ensured at remote locations	

***QUESTIONS PLEASE!***

