



ASA Member Renewal Process

Login to the ASA Website with your User name and Password.

If you forgot your password, use the Forgot Password link on the home page .



Forgot Password Link

[Accreditation Program](#) | [ASA Site Map](#) | [Site Search](#)

[Forgot Password](#)

- [About Us](#)
- [Membership](#)
- [ASA-100](#)
- [ISO Registrar/AS Certification](#)
- [FAA AC00-56](#)
- [Lists/Databases](#)
- [Committees](#)
- [Governmental Affairs](#)
- [Events](#)
- [Library](#)



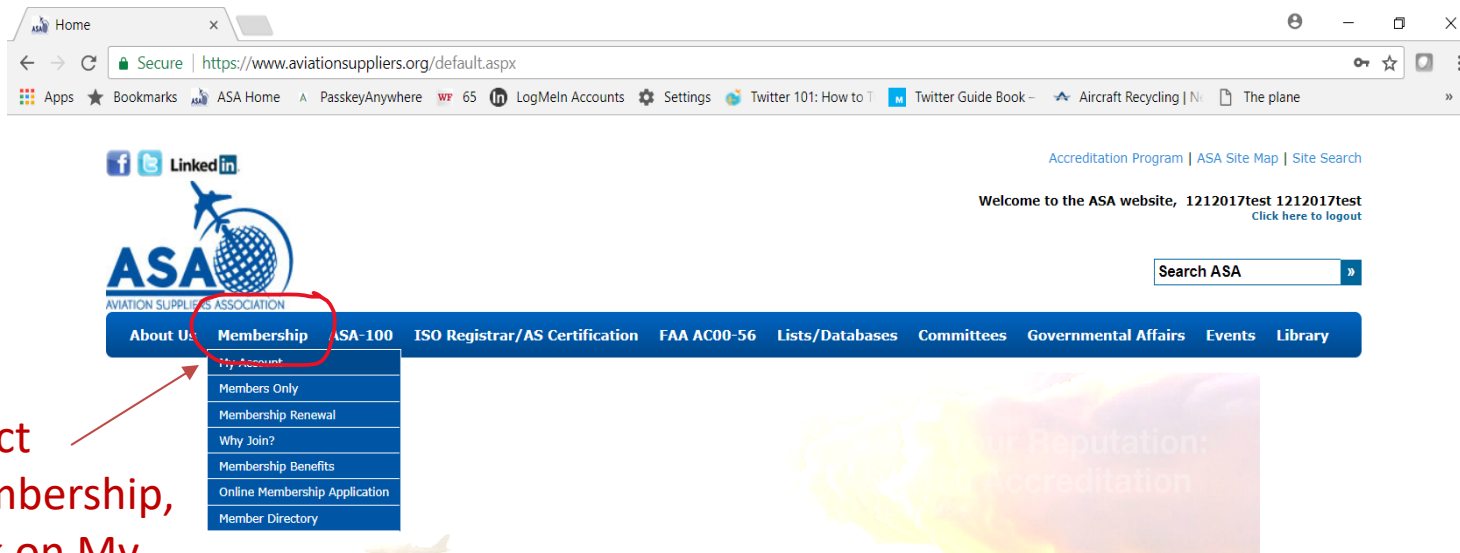
Any Questions?

Contact information is located at the end of this presentation.



ASA Member Renewal Process

Go to Membership on the blue menu bar and select My Account from the drop down list.



Select
Membership,
Click on My
Account

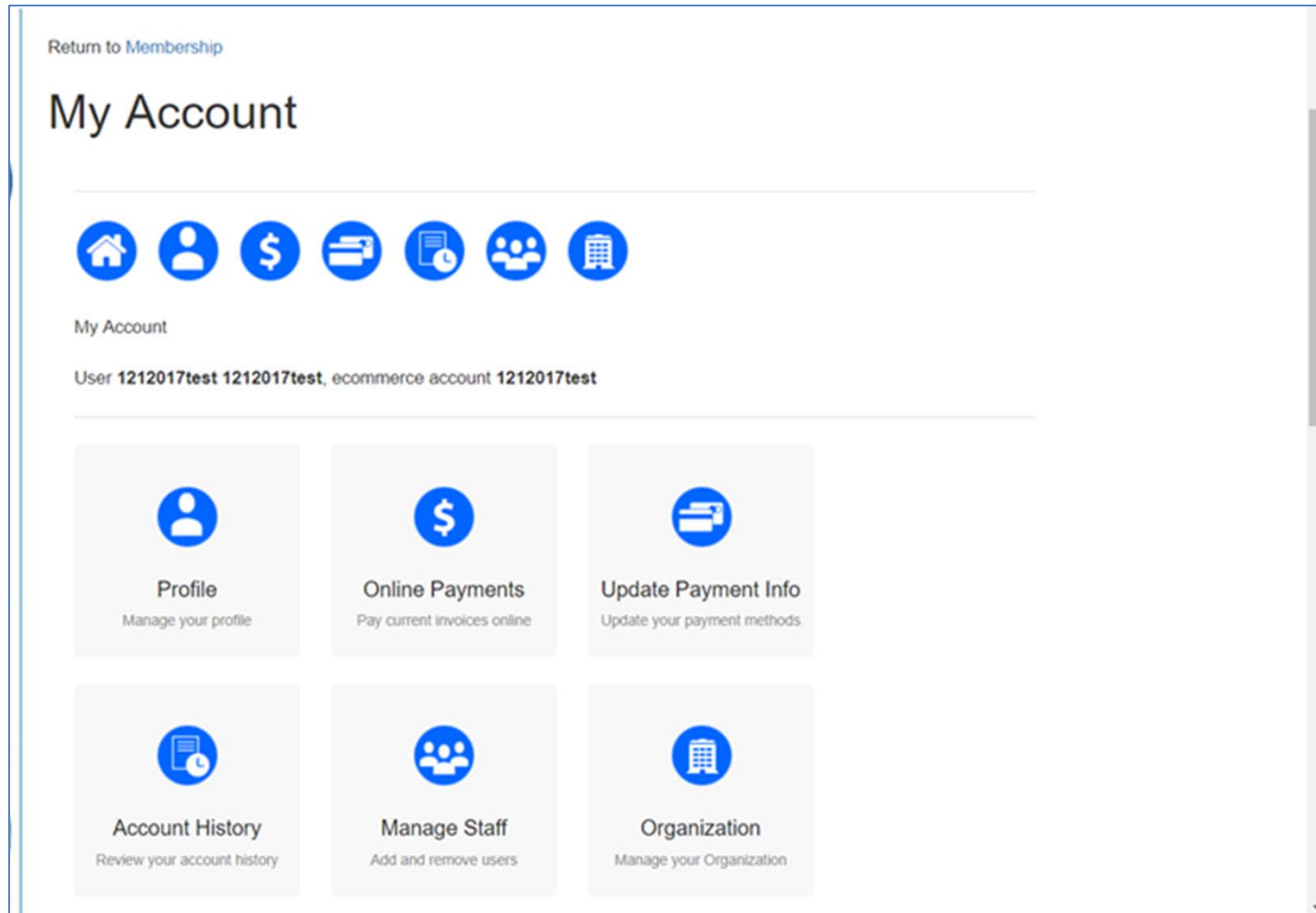
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ASA Member Renewal Process

This is the My Account home screen.



Click on the  icon to access the Online Payments Screen.



ASA Member Renewal Process

Click on the box next to the invoice to be paid.

Enter your CC information below Online Credit Card Payment.

Click on the Make Payment button.



My Account > Online Payments

User 1212017test 1212017test, ecommerce account 1212017test

Select the invoices you wish to pay and enter your credit card information below. Click the payment button when you are ready.

Pay	Amount	Description
<input type="checkbox"/>	\$1.00	Invoice 688, 12/4test

Payment

- Pay by Credit Card Online
- Pay by Account Credit Card

Online Credit Card Payment

Card Type	Card Number	CVV
<input type="text" value="Select One"/>	<input type="text"/>	<input type="text"/>
Expiration Date	Card Holder Name	
<input type="text" value="MM"/> <input type="text" value="YYYY"/>	<input type="text"/>	
<input checked="" type="checkbox"/> Save card to account		

Make Payment



ASA Member Renewal Process

How to download your ASA Member Certificate



The Primary Contact can only access the Certificate when logged in.



ASA Member Renewal Process

Select Member Directory from Membership or from Lists/Databases.

This screenshot shows the ASA website home page. The top navigation bar includes links for Accreditation Program, ASA Site Map, and Site Search. A welcome message reads "Welcome to the ASA website, 1212017test 1212017test" with a "Click here to logout" link. A search bar labeled "Search ASA" is present. The main navigation menu is open, showing options: About Us, Membership, ASA-100, ISO Registrar/AS Certification, FAA AC00-56, Lists/Databases, Committees, Governmental Affairs, Events, and Library. The "Membership" dropdown menu is expanded, listing: My Account, Members Only, Membership Renewal, Why Join?, Membership Benefits, Online Membership Application, and Member Directory. A red arrow points to the "Member Directory" option.

This screenshot shows the "Member Directory" page on the ASA website. The top navigation bar is the same as in the previous screenshot. The "Lists/Databases" menu is open, showing options: ASA-100 Accredited 3PLs, FAA AC 00-56, Member Directory, ASA-100 Companies, and Stolen Parts Database. A red arrow points to the "Member Directory" option. Below the navigation bar, the page title is "Member Directory" with a "Return to Lists/Databases" link. A search bar labeled "Search ASA" is present. At the bottom, there is a list of alphabetical filters: A-Ah | Ai-Ar | As-Az | B-E | E-H | I-M | N-R | S | T | U-Z | All.



ASA Member Renewal Process

Search by typing your company name
or by using the alphabet index,
then click on your company name.

[Return to Membership](#)

[Printer Version](#) [Email This Page](#)

Member Directory

[A-Ah](#) | [Ai-Ar](#) | [As-Az](#) | [B-E](#) | [F-H](#) | [I-M](#) | [N-R](#) | [S](#) | [T](#) | [U-Z](#) | [All](#)

Company Name: Address:

Last Updated: 1 February 2018, displaying 1 of 662 entries. - [Export](#)

1212017test 1212017test, ID United States
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ASA Member Renewal Process

Click on [Membership Certificate](#)

[Printer Version](#) [Email This Page](#)

Member Directory

[A-Ah](#) | [Ai-Ar](#) | [As-Az](#) | [B-E](#) | [F-H](#) | [I-M](#) | [N-R](#) | [S](#) | [T](#) | [U-Z](#) | [All](#)

Company Name: Address:

1212017test
1212017test
1212017test, ID 22222
United States

Join Date : 12/01/2017
Expiration Date : 12/01/2019

Contact: [1212017test](#) [1212017test](#)

[Membership Certificate](#) ←





ASA Member Renewal Process

Download/Print Screen

Certificate-16453-2970.pdf 1 / 1

ASA
AVIATION SUPPLIERS ASSOCIATION

MEMBERSHIP Certificate

The Aviation Suppliers Association has enrolled as a Regular Member

1212017test

Michele Dickstein

Michele Dickstein
President

Join Date: 12/1/2017
Expiration Date: 12/1/2019








Print or Save to PDF



ASA Member Renewal Process


Edit Your User Profile/Change Password

My Account

My Account > Edit Profile

User **1212017test 1212017test**, ecommerce account **1212017test**



1212017test
1212017test

First Name

Last Name

Email

Confirm Email

Change Password

Confirm Password Change

Photo Upload
 No file chosen








Mailing Address



ASA Member Renewal Process


Edit Organization

My Account

My Account > Edit Organization

User **1212017test 1212017test**, ecommerce account **1212017test**

Organization <input type="text" value="1212017test"/>	Company <input type="text" value="1212017test"/>
Logo 	Address <input type="text" value="1212017test"/> <input type="text"/>
<input type="button" value="Upload Logo"/>	City <input type="text" value="1212017test"/>
	State/Province <input type="text" value="ID"/>
	Zip <input type="text" value="22222"/>
	Country <input type="text" value="United States"/>
	Phone <input type="text"/>



ASA Member Renewal Process

Add/Delete Users

MY ACCOUNT



My Account > Manage Users

User **1212017test 1212017test**, ecommerce account **1212017test**

People eligible for membership under this account

All individuals who receive subscription and membership benefits for this account.

Del	First	Last	Organizations	Email	Edit
Primary Contact	1212017test	1212017test	1212017test	1212017test@1212017test.com	
<input type="checkbox"/>	1212017test1	1212017test1	1212017test	1212017test1@1212017test1.com	
<input type="checkbox"/>	1212017test2	1212017test2	1212017test	1212017test2@1212017test2.com	
<input type="checkbox"/>	1212017test3	1212017test3	1212017test	1212017test3@1212017test3.com	
<input type="checkbox"/>	1212017test4	1212017test4	1212017test	1212017test4@1212017test4.com	

Cancel

Update

Add User

Only the primary contact can add or delete users.



ASA Member Renewal Process

ASA is here to support you!

If you have any questions, contact us
by phone at 202-347-6899

or via email at

membership@aviationsuppliers.org