



September __, 2016

RE: AQMS Transition for ASACB Clients certified to AS9100/9110/9120:2016

Dear _____:

The Aviation Suppliers Association Certification Body (ASACB) in order to be in conformance with the International Aerospace Quality Group (IAQG) Other Party Management Team (OPMT) Supplemental Rule 003 – Rules for 9100/9110/9120:2016 and 9101:2016 transition has sent this letter to inform _____ of the transition process requirements.

1. AQMS certified organizations shall communicate with ASACB their intent and commitment to establish a transition audit date for 9100/9110/9120:2016.
2. The transition audit should occur during your upcoming recertification or surveillance audit. Additional transition audit time will be added. If the transition audit cannot be performed during either of these audits, then a special transition audit visit shall be scheduled. It is important to note that there are rules regarding setting audit time and scheduling the transition audit during a planned recertification or surveillance requires less audit time then scheduling a stand-alone special audit for the transition to the new standard. Some companies will prefer to have a special audit or for some companies due to the nature of their quality system it will be better to conduct as a special audit; and ASACB will accommodate this but we wanted to make sure you were aware of the expense and time increases.
3. All transition audits shall be completed by June 15, 2018.
4. No transition certification decision shall occur after September 15, 2018.
5. Any organization not transferred by September 15, 2018 will be required to reapply for certification and complete the initial certification process to become certified and uploaded within OASIS.

Please complete the following information:

ASACB Proposed Audit Date: _____

Transition commitment during: Recertification Surveillance Special Transition Audit

Client Counter-Proposal for Audit Date: _____

Reason for Counter-Proposal: _____

Certified Organization Authorized Representative: _____

Please return this document by October 31, 2016 via fax at 202.347.6894 or email to the attention of Tony Brigham at tony.brigham@aviationsuppliers.org.

Thank you for time and attention in this matter. Please feel free to contact me with any questions.

Sincerely,

Walter Sam O'Connor
Vice President Technical Services



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